



**Regular Process for Global Reporting and Assessment of the State of
the Marine Environment, including Socioeconomic Aspects**

**Workshop under the auspices of the United Nations, in support of the Regular
Process for Global Reporting and Assessment of the State of the Marine
Environment, including Socioeconomic Aspects**

**The South Atlantic (between the African and American coasts) and the
wider Caribbean**

Balneário Camboriú, Brazil, 14-15 November 2017

**Information for participants
Note by the secretariat**

I. Background

1. The programme of work for the period 2017-2020 for the second cycle of the Regular Process for Global Reporting and Assessment of the State of the Marine Environment, including Socioeconomic Aspects, developed by the Ad Hoc Working Group of the Whole during its seventh meeting held in New York from 3 to 9 August 2017 and endorsed by the General Assembly later that year, includes in the activities for 2017 the holding of regional workshops, which are to begin in the second half of 2017. The workshops will play a central role in raising the awareness of stakeholders to the Regular Process, the identification and collection of data, the identification and scoping of regional priorities and the wider dissemination of the First Global Integrated Marine Assessment (the Assessment). They will also foster a wider geographical representation in the appointment of experts to the Pool of Experts. The first round of five regional workshops will be held in 2017. Its main objectives will be to build capacity, support the development of the assessment(s) and facilitate outreach and awareness-raising.
2. In accordance with the guidance to the Bureau adopted by the eighth meeting of the Ad Hoc Working Group of the Whole on 18 April 2017, the Bureau has finalized Guidelines for the first round of Workshops in 2017 to Assist the Regular Process for Global Reporting and Assessment of the State of the Marine Environment, including Socioeconomic Aspects (the “Guidelines”). Pursuant to the Guidelines, workshops are organized under the auspices of the United Nations, in coordination with the secretariat of the Regular Process, represented by the Division for Ocean Affairs and the Law of the Sea, Office of Legal Affairs, United Nations (the “Division”) and with the assistance of members of the Group of Experts and Pool of Experts, as appropriate.

3. According to the Guidelines, the objectives of the workshops are to:
 - a. Provide an opportunity to present the main conclusions of the First Global Integrated Marine Assessment – World Ocean Assessment I;
 - b. Enable participants to put forward their views on the scope and structure that should be adopted for the assessment (or assessments) to be prepared in the second cycle of the Regular Process, which is/are to be completed by the end of 2020. Given that the General Assembly decided that the first cycle of the Regular Process should focus on establishing a baseline, and that subsequent cycles should extend to establishing trends, the workshops should in particular aim to conclude:
 - (i) What aspects of the ocean are most relevant to include in the assessment(s) to be made in the second cycle, and the extent to which it is possible to establish trends in relation to them;
 - (ii) How the establishment of such trends can most effectively be done in the different oceanic regions in a standard manner;
 - (iii) How the existence of trends can in future be evaluated;
 - (iv) How risks in relation to the various aspects of the ocean can be evaluated, taking into account regional interests and differences;
 - (v) What regional priorities should be addressed in the preparation of the assessment(s) of the second cycle, bearing in mind the global ocean policy agenda;
 - c. Promote capacity-building within the region for which each workshop is held, so as to assist in creating the abilities to contribute from the region to the production of the assessment(s). In particular, the workshops should consider what steps might be taken to improve abilities to carry out integrated assessments within the region;
 - d. Explore what increased cooperation or coordination between processes already under way in the region could assist in providing the information required for the assessment(s);
 - e. Consider how assessments produced by the Regular Process can be structured so as to help policy-makers most effectively with their tasks;
 - f. Consider how to improve arrangements for networking between experts and organizations taking part in each workshop, and the Co-Chairs of the Ad Hoc Working Group of the Whole, the Bureau of the Ad Hoc Working Group of the Whole, the Group of Experts, the Pool of Experts, the National Focal Points and the secretariat of the Regular Process.

In addition to the World Ocean Assessment I and, in particular, the Summary approved by the General Assembly, the workshops should also take account of information relevant to the Regular Process emanating from, or contributing to, intergovernmental processes.

4. The Government of Brazil will host a Workshop in support of the Regular Process, from 14 to 15 November 2017. It will cover the region of the South

Atlantic (between the African and American coasts) and the wider Caribbean. The Workshop will be held under the auspices of the United Nations and is organized by the Government of Brazil with the support of the Intergovernmental Oceanographic Commission of the United Nations Educational, Scientific and Cultural Organization through its Regional Secretariat for the Sub-Commission for the Caribbean and Adjacent Regions.

II. Venue and Date of the Workshop

5. The Workshop will take place at the Sibara Flat and Convenções in Camboriú, Brazil. It will start at 10:00 am on 14 November 2017 and end at 6:00 pm on 15 November 2017. It will be held in parallel to the Latin America Marine Science Congress (Congresso Latino-Americano de Ciências do Mar - www.colacmar2017.com). Member States might consider the possibility of appointing national experts already attending the event in their personal capacities. If so desired, it is requested that a message is sent to the email address leia@mctic.gov.br with copy to doalos@un.org.

III. Chair(s) and Secretariat Support

6. Pursuant to the Guidelines, hosts should designate a Chair (or Co-Chairs) of the workshops. Hosts may consider inviting a member of the Group of Experts and, as appropriate of the Pool of Experts, to be the Chair, or a Co-Chair, of the workshops. Hosts may provide guidance, where needed, on what the priorities for the region are, as well as on potential participants and other modalities for the workshops.

The Government of Brazil has appointed Dr. Beatrice Padovani and Dr. Renison Ruwa (Joint Coordinator of the Group of Experts of the Regular Process) as Co-Chairs of the Workshop.

IV. Agenda and Activities of the Workshop

7. The provisional agenda of the Workshop, together with relevant documentation, will be posted prior to the Workshop on the website of the Division: <http://www.un.org/Depts/los/rp>. Pursuant to the Guidelines, the agenda of the Workshop will include, as far as possible, the elements listed in Appendix II to the Guidelines.

In preparation for the Workshop, Participants, if applicable, are kindly requested to prepare the following beforehand:

- a. Short presentations on the assessments with which they have been concerned;
- b. Short presentations on how capacities to achieve integrated assessments of the marine environment in the region can be improved; and

- c. Information on the possible structures and priorities for the assessment(s) of the second cycle.
8. Capacity-building is one of the core objectives of the Regular Process. Pursuant to the Guidelines, an important part of the Workshop will be making a start on capacity-building on how to carry out integrated assessments, so that the participants to the Workshop can better understand, and contribute to, the work of the Regular Process.

V. Interpretation

9. The Workshop will be conducted in English.
10. Any participant may make a statement in a language other than English. In that case, the participant must provide either interpretation services or a written text of the statement in English. The interpreted version of the statement or the translated version of the written text submitted in English will be considered to be the official text of the statement.

VI. Preliminary Information and Output of the Workshop

11. The official documentation of the Workshop will be issued in English.
12. Pursuant to the Guidelines, participants in the Workshop will be asked to provide, by 10 November, contributions on the information listed in Appendix I to the Guidelines.
13. The output of the Workshop will take the form of a summary of the discussions prepared by the chair or co-chairs with the help of the members of the Group of Experts, of the Pool of Experts, as appropriate, and the secretariat of the Regular Process. Provision will be made for the participants to comment on a draft of the summary and for the final version to be revised by the chair and representatives of the Group of Experts, and of the Pool of Experts, as appropriate, in the light of such comments. Where a State or intergovernmental organization not participating in the workshop conducted or was responsible for assessments, institutions, networks or other arrangements which have been identified as relevant, that State or intergovernmental organization should be invited and/or requested to review and comment on what is said about any such matter.
14. The secretariat of the Regular Process will play an important role in ensuring that the output of each workshop is captured and presented in a way which will support the work of the second cycle of the Regular Process.
15. The final version of the output of the workshop (summary) will be posted on the Regular Process website.

VII. List of Participants

16. The secretariat of the Regular Process, with the support of the Government of Brazil, will publish a list of participants to the Workshop.
17. Participants are requested to submit the accompanying nomination form for each of their technical experts as per the instructions contained therein to doalos@un.org, with a copy to temnova@un.org and no later than 23 October 2017.

VIII. Visa Requirements

18. It is the responsibility of participants to establish visa requirements for the host country and any transit countries as may be necessary, including the securing of such visas.

IX. Arrival in Camboriú, Brazil and Local Transportation

19. Transportation connecting the airport to the workshop site will be made available.
20. Necessary arrangements will be made to receive all the participants from Navegantes International / Domestic Airports (NVT). Information regarding the date and time of arrival and the flight number should be provided in advance in order to facilitate reception at the airport as well as to coordinate other arrangements. This information must be sent at least three days before arrival to leia@mctic.gov.br

X. Climate and Clothing

21. Weather in Balneário Camboriú is fair at this time of the year with an average of 24°C. Light clothing is suggested, although there will be air conditioning at the venue. Dress code for the meeting is formal.

XI. Voltage

22. Voltage in Balneário Camboriú is 220 V. Electrical plug in Brazil are type N but is compatible with type C (EU Standard).

XII. Currency

23. The official currency of Brazil is the Brazilian Real.

All major credit cards and traveler's cheques are widely accepted at banks, hotels, restaurants and shopping centres.

XIII. Hotel Accommodation

24. The organizers have made a block booking for a number of rooms at Sibara Flat and Convenções. A preferential rate has been agreed with the hotel at:

* SINGLE = R\$ 187,00 (~US\$ 60,00) per room per night + 2,5% TAX

* DOUBLE or TWIN = R\$ 249,00 (~US\$ 80,00) per room per night + 2,5% TAX

* TRIPLE or DOUBLE+1 single bed = R\$ 311,00 (~US\$ 100,00) per room per night + 2,5% TAX

Participants are kindly requested to make their own hotel reservations directly with the hotel. The hotel address and reservation link is given below:

Sibara Flat and Convenções, Av. Brasil, 1500
Balneário Camboriú, Santa Catarina

Telephone: +55-47-3261-5000 or 0800-645-5020

In other to use these rates, reservations must be made through the emails below, using "**COLACMAR**" in the subject.

eventos@sibaraflathotel.com.br
eventos2@sibaraflathotel.com.br
eventos3@sibaraflathotel.com.br
reservas@sibaraflathotel.com.br
reservas2@sibaraflathotel.com.br
reservas3@sibaraflathotel.com.br

XIV. Health

26. All participants are required to obtain medical insurance for the duration of the Workshop.

XV. Additional information

27. Additional information will be posted on the Regular Process webpage in due course: www.un.org/Depts/los/rp
28. For participants whose travel is being funded by the United Nations, additional information regarding travel arrangements will be communicated directly to them by the secretariat.